

**MINUTES OF MEETING
BISCAYNE DRIVE ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Biscayne Drive Estates Community Development District was held on May 17 2024 at 12:00 p.m. at Lennar Homes, 5505 Waterford District Drive, Miami, Florida.

Present and constituting a quorum were:

Teresa Baluja
Marc Szasz
Lilibeth Hauck

Chairperson
Assistant Secretary
Assistant Secretary

Also present were:

Luis Hernandez
Andrew Gill
Michael Pawelczyk
Rick Danger

District Manager
Governmental Management Services
District Counsel
Resident

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hernandez called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

**Approval of Minutes of the
March 15, 2024 Meeting**

Mr. Hernandez presented the minutes from the March 15, 2024 meeting, asked for any comments or corrections, and upon not hearing any, asked the Board for a motion to approve them.

On MOTION by Ms. Baluja seconded by Ms. Hauck with all in favor, the Minutes of the March 15, 2024 Meeting were approved as-presented.

THIRD ORDER OF BUSINESS

**Public Hearing to Adopt the Fiscal
Year 2025 Budget**

A. Motion to Open the Public Hearing

Mr. Hernandez asked the Board for a motion to open the public hearing.

On MOTION by Ms. Baluja seconded by Ms. Hauck with all in favor, the public hearing was opened.

B. Public Comment and Discussion

C. Consideration of Resolution #2024-02 Annual Appropriation Resolution

Mr. Hernandez indicated that there wasn't anyone from the public for comment and discussion, presented the budget and explained that it had not changed from the prior year and last meeting, explained Resolution #2024-02 Annual Appropriation Resolution, would adopt the budget, asked for any questions or comments, and upon not hearing any, and asked the Board for a motion to approve it.

On MOTION by Ms. Baluja seconded by Ms. Hauck with all in favor, Resolution #2024-02 Annual Appropriation Resolution was approved.

D. Consideration of Resolution #2024-03 Levy of Non Ad Valorem Assessments

Mr. Hernandez presented Resolution #2024-03 Levy of Non Ad Valorem Assessments, explained it would allow the District to collect assessments on the tax roll, asked for any questions or comments, and upon not hearing any, and asked the Board for a motion to approve it.

On MOTION by Ms. Baluja seconded by Ms. Hauck with all in favor, Resolution #2024-03 Levy of Non Ad Valorem Assessments was approved.

E. Motion to Close the Public Hearing

Mr. Hernandez asked for a motion to close the public hearing.

On MOTION by Ms. Baluja seconded by Ms. Hauck with all in favor, the public hearing was closed.

FOURTH ORDER OF BUSINESS

Discussion of Landowners Election Procedures

Mr. Hernandez briefly discussed the procedures for the landowners election and the sample documentation included in the agenda package, and asked if there were any questions or comments.

There not being any, the next item followed.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There not being any report, the next item followed.

B. Engineer

There not being any report, the next item followed.

C. Manager – Consideration of Proposed Fiscal Year 2025 Meeting Schedule

Mr. Hernandez presented the proposed fiscal year 2025 meeting schedule, asked for any questions or comments.

On MOTION by Ms. Baluja seconded by Ms. Hauck with all in favor, the proposed fiscal year 2025 meeting schedule was approved as-presented.

SIXTH ORDER OF BUSINESS

Financial Reports

A. Acceptance of Check Register

B. Acceptance of Unaudited Financials

Mr. Hernandez presented the financials reports, asked if there were any questions about the check register or unaudited financials, and upon not hearing any, asked the Board for a motion to accept them.

On MOTION by Ms. Baluja seconded by Ms. Hauck with all in favor, the check register and unaudited financials were accepted.

SEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

There not being any other District business to discuss,

On MOTION by Ms. Baluja seconded by Ms. Hauck with all in favor, the meeting was adjourned.



Secretary /Assistant Secretary



Teresa Baluja (Jan 21, 2025 09:16 EST)

Chairman / Vice Chairman

01-17-25docstosign-BDE

Final Audit Report

2025-01-21

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